



MINUTES OF A REGULAR MEETING OF DOAKTOWN VILLAGE COUNCIL  
WEDNESDAY MAY 21, 2025

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The Regular Monthly Meeting of Village Council was held  
Wednesday May 21, 2025  
At 7:30 pm in the Council Chamber @ 298 Main Street

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**ATTENDANCE:**

Council: Mayor Art O'Donnell, Deputy Mayor Doreen Parker, Councillors Paige Storey, Councillor Robert Gilks, Councillor Beresford Price and Councillor Carl Price.

REGRETS: --

**STAFF:** Karen Petitpas, Clerk/Asst.Treasurer, Krista Lambert, Assistant Clerk/Treasurer, Joy Amos, Office Assistant.

**PUBLIC:** Reporter Nathan Delong, Fire Chief Tim Lambert

**1. CALL TO ORDER**

Mayor Art O'Donnell called the meeting to order at 7:30p.m.

**2. PRESENTATIONS**

RCMP: Ben Admure

- Quarterly reports are out.
- Man power shortages lately-but able to deal efficiently
- Talks of 2 cadets coming to the area.

- No updates on recent fires, all rumors are checked out, no evidence to prove anything as of yet.
- Looking into the kids jumping out in front of cars, they are investigating.

Fire Chief, Tim Lambert:

- 26 calls to date,
- Medical calls on the rise.
- Need better equipment bags for medical calls.
- Anthony Storey passed the instructors course for Level 1 and 2.
- Committee formed for DFD Building Committee.
- Fire trucks have all been safety inspected and passed.
- Taking money from tanker to buy 2 radios as radios not working great.
- Province in progress to encrypt the radios.
- MCFC convention this weekend in Moncton.

### **3. DECLARATIONS OF CONFLICT OF INTEREST**

No declarations of conflict of interest

### **4. APPROVAL OF AGENDA**

**MOTION:** to approve the Agenda, as circulated for May 21, 2025, regular council meeting.

Moved by: Deputy Mayor Doreen Parker  
Seconded: Councillor Robert Gilks

MOTION CARRIED

### **5. ADOPTION OF MINUTES**

**MOTION:** to adopt minutes of April 16, 2025 regular council meeting, as circulated.

Moved by: Councillor Beresford Price  
Seconded: Councillor Paige Storey  
MOTION CARRIED

**MOTION:** to adopt minutes of May 6, 2025 Committee meeting minutes for the DFD Building Committee.

Moved by: Councillor Robert Gilks  
Seconded: Councillor Paige Storey  
MOTION CARRIED

## **6. BUSINESS ARISING FROM THE MINUTES**

1) Procurement Policy – tabled from April 16<sup>th</sup> meeting.

Motion to table the procurement policy until June 17, 2025 agenda.

Moved by: Councillor Beresford Price  
Seconded by: Councillor Robert Gilks  
MOTION CARRIED

2) Decals for DFD Rescue Unit – Tabled from April 16<sup>th</sup> meeting.

Motion to purchase and pay River Signs for decals on the DFD Rescue Unit at the cost of \$850.00 + \$123.00 hst totaling \$ 943.00.

Moved by: Councillor Robert Gilks  
Seconded by: Councillor Paige Storey  
MOTION CARRIED

## **7. NEW BUSINESS**

### **(7.1) Hire of Summer Students**

Motion: to approve hiring of Ayden Snow on the S.E.E.D program for 2025 as Maintenance Assistant, 12 weeks, 35 hrs/week, minimum wage.

Moved by: Councillor Carl Price  
Seconded by: Councillor Robert Gilks  
MOTION CARRIED

Motion: to approve hiring of Ayden Betts and Rachael Best on the Canada Summer Jobs, 8 weeks, 35 hrs/week, minimum wage.

Moved by: Deputy Mayor Doreen Parker  
Seconded by: Councillor Robert Gilks  
MOTION CARRIED

**(7.2) Approval to pay Invoices**

**MOTION:** to pay Black and McDonald for Prospect Place Arena shutdown 2025, totaling \$ 1,936.41 + \$290.46 hst totaling \$ 2,226.87.

Moved by: Deputy Mayor Doreen Parker  
Seconded: Councillor Robert Gilks

MOTION CARRIED

**(7.3) Update on building at 8 Miramichi Street.**

- April listing expired with Maggie.
- Listed with Jason Munn for 3 month period
- Staff did a great job cleaning up the building.
- \$199,900 offer was given, realtor to discuss counter offer.

Moved by Councillor Paige Storey  
Seconded by Councillor Robert Gilks  
MOTION CARRIED

**8. REPORTS - MAYOR AND COUNCILLORS**

Reports read and passed in.

**9. DONATIONS/ADVERTISING REQUESTS**

Approved by Clerk - CNBA Graduation prize donation of \$400.

**10. CORRESPONDENCE**

2025 Quarterly Payment Report

January to March 2025- 2 subdivision permits \$60.00 total.

**11. CLERK-TREASURER'S REPORT**

Jan -April 2025:

GOF Surplus:	\$189,108.62
UOF Surplus:	\$ 91,330.18
Customer Balance:	\$ 206,970.42
Unrecoverable	\$ 43,259.00
Balance Owing:	\$163,711.42

**12. MOTION TO ADJOURN**

Councillor Paige Storey called to adjourn meeting.

Meeting Adjourned by Mayor Art O'Donnell at 8:08 pm.



Art O'Donnell  
Mayor



Karen Petitpas  
Clerk