

MINUTES OF A REGULAR MEETING OF DOAKTOWN VILLAGE COUNCIL
THURSDAY FEBRUARY 27, 2025

The Regular Monthly Meeting of Village Council was held
Thursday February 27, 2025
At 7:30 pm in the Council Chamber @ 298 Main Street

ATTENDANCE:

Council: Mayor Art O'Donnell, Deputy Mayor Doreen Parker, Councillors Paige Storey, Councillor Robert Gilks, Councillor Beresford Price

REGRETS: --

STAFF: Clerk/Asst.Treasurer Karen Petitpas, Assistant Clerk/Treasurer Krista Lambert, Office Assistant Joy Amos, RCMP Ben Amdur.

PUBLIC: Reporter Nathan Delong, Fire Chief Tim Lambert.

1. CALL TO ORDER

Mayor Art O'Donnell called the meeting to order at 7:30p.m.

2. PRESENTATIONS

RCMP: Constable Ben Amdur

- No new topics,
- 1 new officer Brennen Nadeau,
- Community involvement in the talks, want to get more engaged with community.

Fire Chief Tim Lambert:

- Tim Lambert passed the Hazmat training course.
- Jonathan Storey has been assigned as a captain, he will be in charge of looking after the trucks.
- Trucks were put on Rescue unit.
- In process of updating the SOP's.
- New gear for firefighter arriving tonight and another firefighter will be measured.
- 50 Smoke detectors will be arriving this week for the program.
- Suburban working great after repairs.
- More ranks will be put in place soon.
- First Aid Training set, 11 total , 2 day course, good for 3 years \$160.

3. DECLARATIONS OF CONFLICT OF INTEREST

Councillor Beresford Price declared conflict on item # 7.7.

4. APPROVAL OF AGENDA

MOTION: to approve the Agenda, as circulated for February 27, 2025, regular council meeting.

Moved by: Councillor Robert Gilks

Seconded: Deputy Mayor Doreen Parker

MOTION CARRIED

5. ADOPTION OF MINUTES

MOTION: to adopt minutes of January 01, 2025 regular council meeting, as circulated.

Moved by: Deputy Mayor Doreen Parker

Seconded: Councillor Beresford Price

MOTION CARRIED

MOTION: to adopt minutes of January 30, 2025 regular council meeting, as circulated.

Moved by: Councillor Robert Gilks

Seconded: Councillor Carl Price

MOTION CARRIED

6. BUSINESS ARISING FROM THE MINUTES

No New Business

7. NEW BUSINESS**(7.1) Approval to pay invoices**

1) Doaktown Auto Supplies for repairs to the 2019 work truck. ½ General Operating Fund and ½ Utility Operating Fund.

Replaced radiator, fuse box, Multi-function switch and oil change.

Cost \$ 1,779.44 + \$266.92 hst = \$ 2,046.36

2) Clay Hill Equipment Inc for Mulching in Storeytown, Swim Hill, Harris Lane. Large pine tree cut and clean up on Fowler Hill (as soon as equipment arrives)

Cost \$8,500.00 + \$ 1,275.00 hst = \$ 9,775.00

3) Newman's Home Improvement for prep work, crack filling, painting of 298 Main Street municipal offices.

Cost \$3,750.00 + \$ 562.50 hst =\$4,312.50

4) River signs to supply and install ¼ flat cut black acrylic lettering on office wall.

Letter to state: Village of Doaktown, your community, our mission.

\$ 945.00 + \$141.75 =\$1,086.75

Invoices total \$ 14,974.44 + \$2,246.17 hst =\$17,220.61

Motion to pay invoices to Doaktown Auto Supplies, Clay Hill Equipment, Newman's Home Improvement and River signs in the amount of \$ 14,974.44 + \$2,246.17 hst =\$17,220.61.

Moved by: Deputy Mayor Doreen Parker

Seconded: Councillor Carl Price

MOTION CARRIED

(7.2) MPWWA training seminar

MOTION: To send the Public Works Supervisor to the Maritime Provinces Water & Wastewater Association Annual Training Seminar in Halifax NS on April 13 to 16, 2025 at an approx. cost of \$2200.00.

This training will be beneficial to write the Level 2 Water System Operation –Water Treatment-Grade 2-3 Mandatory course. Timeline to be set for testing date.

Moved by: Councillor Beresford Price
 Seconded: Councillor Carl Price

MOTION CARRIED

(7.3) Janitorial Position

MOTION: to hire Scott Chappell in the janitorial position for 298 Main Street starting Feb 21 2025 at the wage of \$ 15.30 per hour.

Moved by: Councillor Robert Gilks
 Seconded: Councillor Beresford Price

MOTION CARRIED

(7.4) DES Gymnasium

MOTION: to discontinue the Reciprocal Agreement between the Anglophone West School district and the Village of Doaktown.

Moved by: Deputy Mayor Doreen Parker
 Seconded: Councillor Paige Storey

MOTION CARRIED

(7.5) Budget

Adoption of the 2025 General Operating Fund Budget and the 2025 Utility Water and Wastewater Operating Fund Budget.

1. Adoption of 2025 Operating Fund Budgets.

(a) General Operating Fund Budget – 2025

Total Budget	\$ 2,050,842
Less Non Tax Revenue	\$ 262,490
Net Budget	\$ 1,722,352
Less: Community Funding & Equalization Grant	\$ 194,531
Warrant to be raised by local rate	\$ 1,593,820
Taxing Authorities:	
VILLAGE OF DOAKTOWN	983
Municipal Tax Base Village of Doaktown	\$ 83,878,720
Municipal Tax Rate	\$ 1.6299
PARISH OF BLISSFIELD	
Municipal Tax Base Parish of Blissfield	\$ 25,883,390
Municipal Tax Rate	\$ 0.8758
Plus Provincial Road Tax	\$ 0.4115

Total **\$1.2873**

“**RESOLVED** that the sum of \$ 2,020,842 be the total operating budget of the local government, that the sum of \$ 1,593,820 be the Warrant of the local government for the ensuing year, and that the tax rate for the local government be \$ 1.6299 Village of Doaktown. And the Parish of Blissfield with Provincial Road Tax be \$ 1.2873.”

The Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the Assessment Act within the local government of **VILLAGE OF DOAKTOWN.**”

Motion to adopt the preceding **Resolution of Council** for adoption of the 2025 General Operating Fund Budget for the Village of Doaktown.

Moved by Deputy Mayor Doreen Parker
 Seconded by Councillor Robert Gilks
 Motion Carried

b) Utility Operating Fund Budget 2025

For 2025: Water Rates will increase \$10.00 for the 2025 year.
 Wastewater Rates will increase \$10.00 for the 2025 year.

“The Council of the local government of VILLAGE OF DOAKTOWN resolved that, pursuant to subsection 117(4) of the Local Governance Act, the total budget for the water and wastewater utility for the ensuing year would consist of total revenues of \$443,235, and total of expenditures of \$443,235.”

User Charges (per user) for 2025 are as follows:

Class	Water Service	Wastewater Service	Total User Fee
Residential	475	475	950
Commercial	500	500	1000
Institutional (Schools)	535	535	1070
Own Municipality	535	535	1070
Churches	435	435	870

Motion to adopt the preceding Resolution of Council, and User Fees, for adoption of the 2025 Utility Water and Wastewater Disposal Operating Fund Budget for the Village of Doaktown; a

thirty (30) day discount period for residential users remains in place, and year round senior discounts, with terms the same as the past years.

Moved by Deputy Mayor Doreen Parker
Seconded by Councillor Beresford Price
Motion Carried.

(7.7) Request to Pay -DFD

Motion : approval to pay invoice from Safety Source for 3 helmets, 5ft steel roof hook, entry axe, flathead axe in the amount of \$ 2505.00 plus hst totaling \$ 2,880.75.

Moved by Councillor Robert Gilks
Seconded by Councillor Carl Price

(7.7) IN CAMERA

Local Governance Act 98(1) (j) labour and employment matters, including the negotiation of collective agreements.

68(3)If a meeting is closed to the public under subsection (1), a record shall be made containing only the following information:

- (a) the type of matter under subsection (1) that was discussed during the meeting;
- (b) the date of the meeting.

February 19 2025

8. REPORTS – MAYOR AND COUNCILLORS

Reports read and passed in.

9. DONATIONS/ADVERTISING REQUESTS

Clerk approved donation of \$310.00 for an annual ad in the Children’s Fire Safety Journal printed by the NB Association of Fire Chiefs. Ad was amended to new municipal office address and motto.

10. CORRESPONDENCE

No Correspondence

11. CLERK-TREASURER'S REPORT

December 2024:

GOF Surplus: \$48,184.68

UOF Surplus: \$85,923.39

Adjusted to wages estimated surplus \$28,000

Customer Balance: \$ 184,960.41

Unrecoverable : \$ 42,501.22

Balance Owing : \$142,459.19

January 2025:

GOF Surplus: \$229,807.88

UOF Surplus: \$206,066.27

Customer Balance: \$ 330,682.74

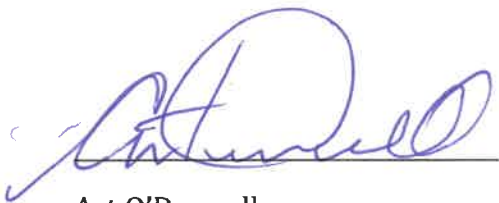
Unrecoverable : \$ 42,501.22

Balance Owing : \$288,181.52


12. MOTION TO ADJOURN

Councillor Paige Storey called to adjourn meeting.

Meeting Adjourned by Councillor Carl Price at



Art O'Donnell
Mayor



Karen Petitpas
Clerk

