



MINUTES OF A REGULAR MEETING OF DOAKTOWN VILLAGE COUNCIL
WEDNESDAY APRIL 16, 2025

The Regular Monthly Meeting of Village Council was held
Wednesday April 16, 2025
At 7:30 pm in the Council Chamber @ 298 Main Street

ATTENDANCE:

Council: Mayor Art O'Donnell, Deputy Mayor Doreen Parker, Councillors Paige Storey, Councillor Robert Gilks, Councillor Beresford Price and Councillor Carl Price.

REGRETS: --

STAFF: Karen Petitpas, Clerk/Asst.Treasurer, Krista Lambert, Assistant Clerk/Treasurer Joy Amos, Office Assistant.

PUBLIC: Reporter Nathan DeLong, Ben Robichaud, Cassie Kervin.

1. CALL TO ORDER

Mayor Art O'Donnell called the meeting to order at 7:30p.m.

2. PRESENTATIONS

RCMP: no presence

Fire Dept – Given in Councillor Gilks report.

Ben Robichaud – Explained a petition he is circulating to have the school parking lot paved. He is expecting to obtain 1000 signatures. Asked for Council support.

3. DECLARATIONS OF CONFLICT OF INTEREST

No declarations of conflict of interest

4. APPROVAL OF AGENDA

MOTION: to approve the Agenda, as circulated for April 16, 2025, regular council meeting.

Moved by: Councillor Paige Storey
Seconded: Deputy Mayor Doreen Parker
MOTION CARRIED

5. ADOPTION OF MINUTES

MOTION: to adopt minutes of April 16, 2025 regular council meeting, as circulated.

Moved by: Councillor Robert Gilks
Seconded: Councillor Beresford Price
MOTION CARRIED

6. BUSINESS ARISING FROM THE MINUTES

From Feb 27, 2024 meeting: Set Timeline for Water/Wastewater Level 2 test.

Deadline: June 30 2025

7. NEW BUSINESS

(7.1) Approval to pay invoices

Motion: to approve two invoices for Black & McDonald for Arena Repairs in the total of \$5,398.86 + \$ 809.83 hst =\$6,208.69

Moved by: Deputy Mayor Doreen Parker
Seconded by: Councillor Robert Gilks
MOTION CARRIED

(7.2) NBAFC Conference

MOTION: To send Fire Chief Tim Lambert and spouse to the New Brunswick Association of Fire Chiefs Annual Conference, May 23-25, 2025 Cost of approx.: \$1,353.

Moved by: Councillor Robert Gilks
Seconded: Councillor Paige Storey

MOTION CARRIED

(7.3) Procurement Policy**Tabled****(7.4) Purchase Responder Foam**

MOTION: to purchase a 55 gal drum responder foam for the Doaktown Fire Dept. at a cost of \$ 2,625.00 + \$393.75 = \$3,018.75.

Moved by: Councillor Robert Gilks

Seconded: Councillor Beresford Price

MOTION CARRIED

(7.5) ROV Inspection of Doaktown NB Potable Water Tank

MOTION: to pay Aquastore \$4,055.00 minus \$1000.00 discount for pre spring booking the total of \$3,055.00 +\$458.25 hst = \$ 3,513.25 for a complete interior/exterior ROV inspection on the Potable Water Tank on New Well WTP project.

Moved by Councillor Beresford Price

Seconded by Councillor Carl Price

MOTION CARRIED

(7.6) Purchase – Gym Equipment

Motion: to purchase an Ab Bench for the Doaktown Fitness Center from Fitworks Fredericton at the cost of \$ 959.00 + \$143.85 = \$ 1,102.85.

Moved by Councillor Paige Storey

Seconded by Councillor Robert Gilks

MOTION CARRIED

(7.7) Purchase –Decals DFD

TABLED

(7.8) Approval to pay Breakwater Consulting Ltd

Motion: to pay the engineering firm Breakwater Consulting Ltd \$2,000.00+ \$300.00 = \$2,300.00, for a building structural assessment for unsightly premises.

Moved by Councillor Carl Price

Seconded by Deputy Mayor Doreen Parker

MOTION CARRIED

(7.9) Approval to pay Maritime Environmental Services Inc

Motion: to pay Maritime Environmental Services Inc for the following service: vacuum truck service to pump septic tank and haul waste to disposal from the Water Tower in Hazelton for a cost of \$990.00 +\$ 148.50 =\$ \$1,138.50.

Moved by Councillor Beresford Price
Seconded by Councillor Paige Storey
MOTION CARRIED

(7.10) Demolition and Disposal of Structure at 31 Pleasant Street

Motion: to hire and pay Stephen Colford \$4,500 plus \$675.00 hst totaling \$5,175.00 for demolition and disposal of structure at 31 Pleasant Street for unsightly premises.

Moved by Councillor Paige Storey
Seconded by Councillor Deputy Mayor Doreen Parker
MOTION CARRIED

(7.11) Approval to pay Clay Hill Equipment Inc

Motion: to approve payment to Clay Hill Equipment Inc for mulching job on Harris Lane and South Road and fix roads that was damaged by Garbage Truck on Valley view, Sunrise, Hilltop and Sunset Drives, in the amount of \$ 6,800.00 + \$1,020.00 equaling \$7,820.00.

Moved by Councillor Carl Price
Seconded by Councillor Paige Storey
MOTION CARRIED

(7.12) Electric Motor Service Quotes

Motion: to purchase and pay invoice to Electric Motor Services for repairs to pump for lift station on Sunset Drive, in the amount of \$ 7,681.20 + \$1,152.18 hst totaling \$ 8,833.38.

Moved by Councillor Beresford Price
Seconded by Deputy Mayor Doreen Parker
MOTION CARRIED

(7.13) Raise for Arena/ Water/Wastewater Attendant

Motion: to present the Arena/Water and Wastewater Attendant a wage raise in the amount \$1.28 to \$18.00 per hour. Starts immediately.

Moved by Deputy Mayor Doreen Parker
Seconded by Councillor Paige Storey

MOTION CARRIED

8. REPORTS – MAYOR AND COUNCILLORS

Reports read and passed in.

9. DONATIONS/ADVERTISING REQUESTS

Approved by Clerk - Annual CNBA Graduation Book Advertising in the amount of \$ 275.00 for Doaktown Fitness Center, Prospect Place and Village of Doaktown.

Revised Ads for 2025.

10. CORRESPONDENCE

Letter received on behalf of Horizon Health Networks New Brunswick Organ and Tissue Program. National Organ and Tissue Week is April 20-20, 2025.

Heart and Stroke Foundation’s Annual door-to-door campaign is scheduled to happen from May 2025 to September 2025.

11. CLERK-TREASURER’S REPORT

Jan -March 2025:

GOF Surplus:	\$155,252.18
UOF Surplus:	\$ 56,260.28
Customer Balance:	\$ 241,843.14
Unrecoverable	\$ 43,259.00
Balance Owing:	\$198,584.14

12. MOTION TO ADJOURN

Councillor Paige Storey called to adjourn meeting.

Meeting Adjourned by Mayor Art O'Donnell at 8:18 pm.



Art O'Donnell
Mayor



Karen Petitpas
Clerk

